## PROCEDURES AND POLICIES FOR MAINTAINING AND UTILIZING PHYSICAL, ACADEMIC AND SUPPORT FACILITIES

> Our institution is fully computerised.

To carry out the administration work adequate systems are available. Our college own a well equipped and fully automated library with the State-of –the –Art facilities like...

- > Online Public Access Catalogue System (OPAC) is available for easy accession of books.
- > We have many national and international journals and magazines in all disciplines.
- > We are a member of British Council and American Library Chennai.
- > We have provided E-Gate facility for Students Entry
- Online reference of e-books and online purchase of books is available using DELNET, INFLIBNET.
- > 250 systems are available in our institution for students and faculties.
- > 50 systems are connected with internet facility.
- > Internet speed of 2 mbps band width is available to enhance the speedy online access.
- > Our campus is enabled with Wi-Fi networking.
- The Staff rooms are equipped with latest systems and are connected with local area network (LAN).

The faculty members can convey the necessary instructions to the students from the Audio system which is available in each and every class room.